

C O P Y

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OFFICE MEMORANDUM

11 Sep 1947

TO : Asst Chief, Planning & Coordinating Staff, OO

FROM : Acting Chief, Foreign Documents Branch

SUBJECT: Attached OSO Request & Memo from Asst Chief, Planning & Coordinating Staff,
Office of Operations

1. It is felt by this Branch that it would not be advisable to request an addition to Foreign Documents Branch T/O for work involving only one or two translators. If translations required by OSO increase to a point that it becomes impossible to continue present work load, Foreign Documents Branch could then approach [REDACTED] Management Branch, with concrete figures showing that it will be necessary to increase the T/O or discontinue exploiting captured documents.

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2. It is believed that OSO requests could be handled as CD requirements in the normal manner until it becomes necessary to request additional personnel.

3. It is recommended that OO approval be given to subject request.

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Acting Chief, Foreign Documents Branch

OK

1st Endorsement. To: Assistant Director for Operations. 19 Sept. 1947

1. Since an increasing number of requests for special translations have been received from ORE (mainly Scientific Branch), OO/Contact Branch, etc., the additional workload will not be confined to this OSO request.

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2. I have discussed the matter informally with [REDACTED] OSO and [REDACTED] ORE, in an attempt to work out a uniform procedure for handling OSO/ORE requests, which have hitherto come in to OO, [REDACTED] or FDB indiscriminately. The main question is whether they should be channelled through OCD or not. OSO is not required to go through OCD, and ORE has been bypassing it. In any case, [REDACTED] should handle foreign films, recorded speeches, etc., and FDB should handle written and published material.

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NO CHANGE in Class. ☐
☒ DECLASSIFIED
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